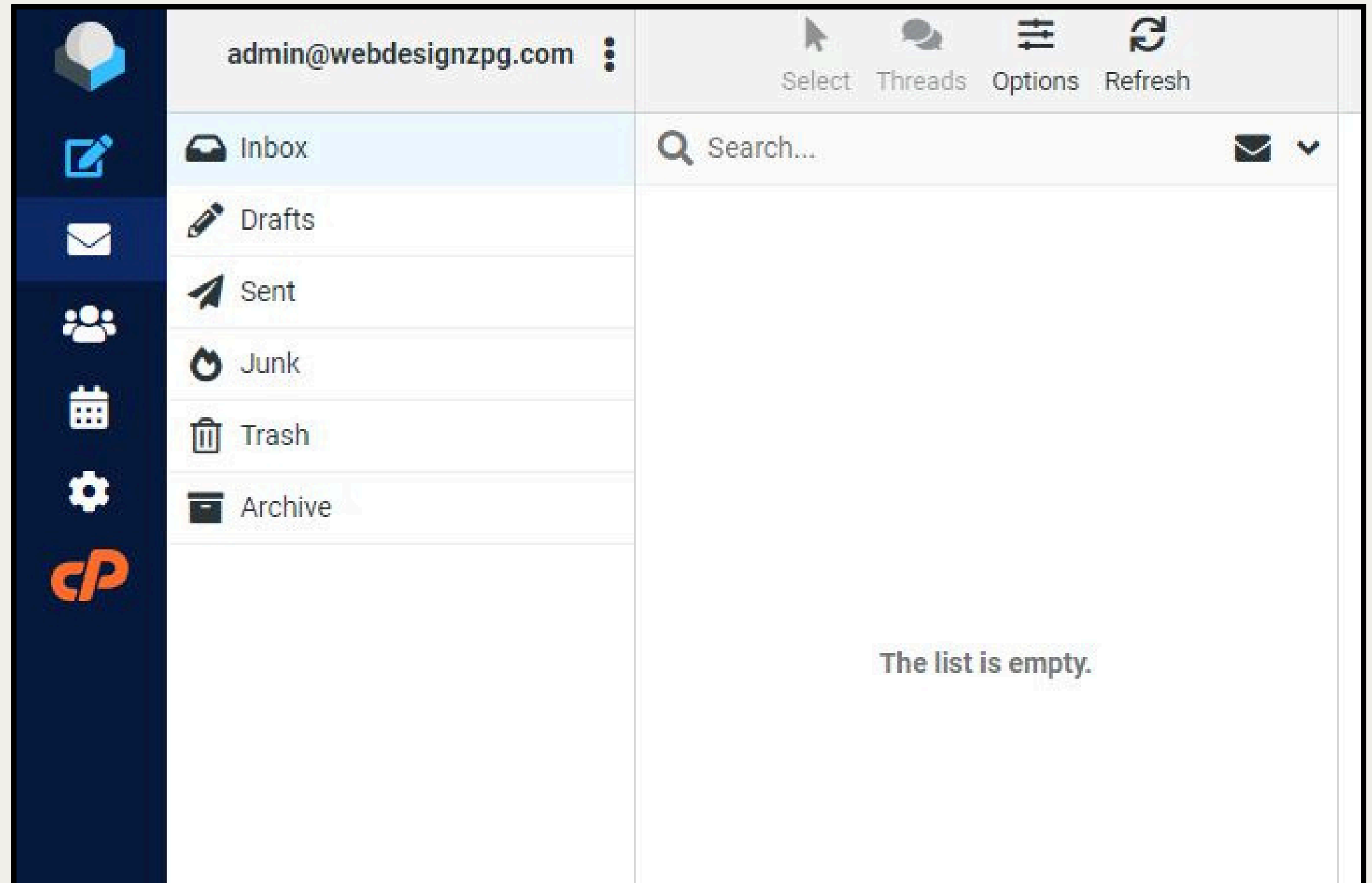




**WELCOME
TO ZERP**

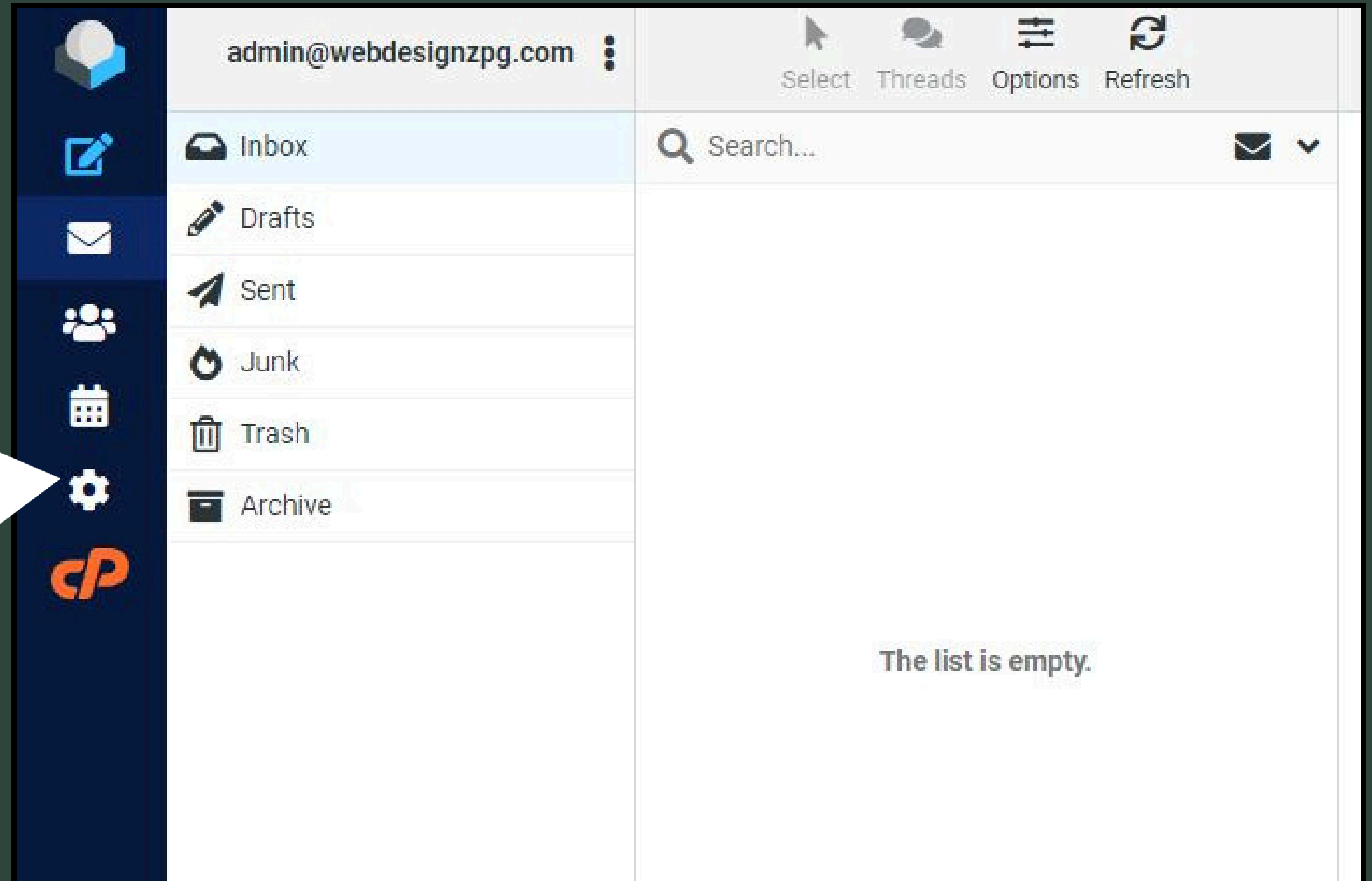
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Basic Email Setting



1. Setting

Click here



Settings

- Preferences
- Folders
- Identities
- Replies

User Interface

- Mailbox View
- Displaying Messages
- Composing Messages**
- Contacts
- Special Folders
- Server Settings
- Encryption
- CardDAV
- Calendar

Main Options

- Compose in a new window
- Compose HTML messages
- Automatically save draft
- Always request a return receipt
- Always request a delivery status notification
- Place replies in the folder of the message being replied to
- When replying
- Messages forwarding
- Default font of HTML message
- Default action of [Reply all] button

Save

Choose as per shown and save



Settings

- Pre [pink arrow]
- Folders
- Identities
- Responses

<admin@webdesignzpg.com>

Fill up
information
and save



Create Delete

Settings

Dis [pink arrow] Your Name & Company

Email admin@webdesignzpg.com

Organization

Reply-To

Bcc

Set default

Signature

Thanks,
Your Name,
Company Information.

Save